

# Superintendent/CEO Search for Graham Local Schools



Assisted by K-12 Business Consulting, Inc.

## Mission Statement Graham Local Schools....Success Today – Prepared for Tomorrow

### The Community

The district is located in Champaign and Shelby Counties, and includes all of the Villages of Christiansburg, Rosewood, and St. Paris, and portions of Adams, Concord, Harrison, Jackson, Johnson, and Mad River Townships.

The district is one of the largest school districts in Ohio covering 185 square miles. It is approximately 35 miles from Dayton and 55 miles from Columbus. The district population is approximately 11,965 with 4,495 households. Kiser Lake State Park is located outside of St. Paris and is a quiet lake for sail boating.

Within commuting distance from the district are Urbana University, Wittenberg University, Wright State University, University of Dayton, Clark State Community College and Sinclair Community College

### The Superintendent Search

The Board of Education is seeking qualified applicants for the position of Superintendent. It is expected the new superintendent will take office on or before August 1, 2020. K-12 Business Consulting is assisting the Board with the search.

### District Profile

#### School Buildings

High School (9-12)	1
Middle School (6-8)	1
Elementary (preK-5)	1

**District ADM** 2,035

#### **Number of FTE's**

Administrative Staff	13
Teaching Staff	124
Support Staff	104

Central Office Staff 4

### Leadership Criteria and Qualifications/Responsibilities

The Graham Local School Board of Education has identified the following qualifications as having importance for the position of superintendent. The ideal candidate must be committed to the highest personal and professional standards and exhibit leadership in the district and community. The CEO must maintain integrity and high standards of ethics in all matters. Among other attributes sought, the successful candidate will demonstrate the following major characteristics:

- Visionary and innovative skills along with an ability to create and implement our vision with input from internal and external stakeholders, and implement action plans for ongoing district improvement;
- Chief executive who will keep the Board fully informed and current with matters about the schools, one who will forge a strong partnership based on mutual trust and respect and can unify district leadership;
- Willingness to become an active and contributing member of the school community and be comfortable with high visibility in schools and the community while being accessible;
- Strong spokesperson with interpersonal skills who can publicly celebrate and market the successes of the school district, and instill trust and unity in the community and at all staff levels by being approachable and collaborative;
- Decisive and innovative educational leader with a strong background in student achievement who can develop action plans to improve the district's report card and improve student achievement;
- Educational team leader who can develop, supervise and support teaching and administrative talent, who inspires high performance standards with accountability, and finds satisfaction in the success of others;
- A leader who possesses the ability to instill trust in the community and at all staff levels by being approachable;
- Successful administrative experience.

### Compensation and Terms of Employment

The Board intends to offer the successful candidate a contract, as per law. The base salary range is expected to be \$105,000 to \$125,000 but is negotiable and commensurate with experience and qualifications.

**Graham Local Schools Board of Education is an Equal Opportunity Employer.**  
Employment is offered without regard to race, age, color, national origin, gender or disability

### **The Board of Education**

Steve Prince, President	6 Years
Leslie Maurice, Vice President	Jan 2020
Steve Setty, Member	6 Years
Alan Mitchell, Member	Jan 2020
Toni Kite, Member	Jan 2020

### **Financial Data**

#### **Millage**

Inside	5.0
Outside Voted/Eff.	26.10/15.00

Permanent Improvement Voted/Eff.	3.00/1.21
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Bond Voted/Eff.	4.00/4.00
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#### **Valuation: \$296,350,650**

Residential	52%
Agriculture	39%
Industrial/Commercial	6%
Public Utilities	3%

#### **Appropriations:**

General Funds	\$18,472,473
All Funds	\$22,999,264

#### **General Fund Revenue:**

Local Taxes/Local Other	38.0%
State Funds	61.7%
Federal Funds/Other	.3%

### **Tentative Timeline**

Announce Vacancy	03.17.2020
Application Materials Due	04.21.2020
Initial Interviews	05.4 & 5.2020
Final Interviews	05.11.2020
Action to Employ	05.13.2020
Est. Begin Employment	On or before 08.01.2020

*Applicants are reminded that application materials are subject to public records laws.*

**Deadline for applications April 21, 2020**

### **The District**

Graham Local School District was established in 1955 through the consolidation of six independent schools. The first graduating class was 1958.

The School District currently operates 3 instructional buildings and a transportation/maintenance building. The elementary school building was built in 2007; the middle school building was built in 2000; and the high school underwent a \$13 million renovation in 2009.

Our tradition is one of providing young people with a quality education based on innovative curriculum such as STEM and STEAM in our elementary and middle school. The curriculum aligns with the state of Ohio expectations and those of our community.

Our district offers onsite Preschool and has invested in online curriculum using state of the art technology. Our elementary and middle schools have started the Literacy Collaborative Initiative including working with volunteer community members through Project MORE. We have also implemented the "Leader in Me" program.

In addition to the normal college preparatory classes, Graham offers Honors and Advanced Placement classes along with College Credit Plus, Tech Prep, and blended learning opportunities.

### **Application Process**

Qualified individuals are encouraged to apply. Please submit:

- A cover letter emphasizing qualifications and reasons for interest;
- Completed Superintendent application;
- An up-to-date resume;
- List three (3) references from associates or board members who can speak to candidate qualifications and work experience;
- A copy of current Ohio Superintendent Certificate/License;
- Credentials and transcripts.

All application materials can be mailed or emailed to the following:

K-12 Business Consulting  
"Graham Local Schools Superintendent Search"  
P.O. Box 476  
New Albany, OH 43054

Or email to: [dcampbell@k12consulting.net](mailto:dcampbell@k12consulting.net)

**Direct Questions concerning the position to:**  
Debbie Campbell at 937.215.7068 or  
[dcambell@k12consulting.net](mailto:dcambell@k12consulting.net)

