



Treasurer Search for Olmsted Falls City School District

Assisted by K-12 Business Consulting & OASBO

Olmsted Falls City School District’s mission: “Olmsted Falls City Schools provides experiences that empower its future graduates to become life-long learners who have explored career pathways of their interest so that they can succeed as citizens in a global society.”

The Community

Olmsted Falls combines small town living with easy access to the excitement and advantages of a large metropolitan area.

The community is in close proximity to the City of Cleveland which affords them all the cultural, recreational, social, and educational opportunities of the metropolitan area. Minutes from I-480 and I-71, residents are in easy driving distance of shopping, transportation centers, major league sports, The Cleveland Orchestra, the Cleveland Museum of Art, the Cleveland Metroparks Zoo, the Rock and Roll Hall of Fame and Museum, the Western Reserve Historical Society, the Cleveland Institute of Music, the Cleveland Institute of Art, the Great Lakes Science Center, as well as many other opportunities.

The Treasurer Search

The Olmsted Falls City School District Board of Education is seeking qualified applicants for the position of Treasurer. The Board seeks an effective administrator in financial and administrative leadership to fill the vacancy created by the resignation of the current Treasurer. It is expected the new Treasurer will take office on or before 1/04/2021. K-12 Business Consulting and the Ohio Association of School Business Officials are assisting the Board in its search for an outstanding Treasurer/CFO.

Qualifications/Responsibilities

The Treasurer/CFO is responsible for overseeing the entire financial operations of the organization, the accuracy and timeliness of all state and federal reporting, the development of the annual district operating budget and the Five-Year Forecast. The CFO is an active participant on the senior leadership team and will provide leadership for the district in areas including finance, strategic planning, program development, and is a resource for business and human resource functions. The applicant must possess a valid Ohio Treasurer’s license. Successful experience as a School Treasurer is preferred. The CFO must maintain integrity and high standards of ethics in all matters. The successful candidate will demonstrate the following financial leadership characteristics:

- Proven ability to work with others – a team player
- Strong financial and detail-oriented reporting skills
- Ability to facilitate educational discussions/decisions through a financial lens
- Demonstrated excellent inter-personal and effective communication skills
- Demonstrated knowledge of state and local funding issues, Ohio laws and regulations pertaining to public schools
- Experience in effective process management and organizational skills
- Leadership skills for staff and various finance committees
- Experience with and understanding of operating software and procedures
- Expertise in developing, communicating and managing business office procedures

Compensation and Terms of Employment

The Board intends to offer the successful candidate a contract, as per law. The base salary range is expected to be \$110,000 to \$135,000 but is negotiable and commensurate with experience and qualifications.

District Profile

School Buildings

High School 9-12 1

Middle School 6-8 1

Elementary School 4-5 1

Primary School 1-3 1

Early Childhood PK-K 1

Student Enrollment (FTE) 3597

Number of Employees

Administrative 20

Certified Staff 251

Classified Staff 187

Treasurer’s Staff 3

Olmsted Falls City Board of Education is an Equal Opportunity Employer.

Employment is offered without regard to race, color, national origin, ancestry, citizenship status, religion, sex, gender identity or expression, economic status, age, disability, legally acquired genetic information, military status or sexual orientation.

Olmsted Falls Board of Education

Holly Neumann, President	7	Years
Linda Parkowski, Vice President	7	Years
Appointment process, Member		Years
Jodi DeMarco, Member	1	Years
Cynthia Tomasch, Member	5	Years

Financial Data

Operating Millage	
Inside	5.00
Outside Voted	89.60
Outside Effective Residential/Ag	44.367568
Outside Effective Commercial	55.202438
Bond	4.40
Permanent Improvement	1.0
Total Valuation	573,122,280

Appropriations - FY21

General Fund	\$44,390,834
Total - All Funds	\$62,120,324

General Fund Revenue

Local Taxes	52.3%
State Funds	33.0%
Other	14.7%

The District

Olmsted Falls City School District encompasses approximately 16 square miles primarily in Cuyahoga County, with a small portion in Lorain County, that serves about 26,000 people and is located approximately 15 miles southwest of the city of Cleveland. The District consists primarily of Olmsted Township and the City of Olmsted Falls with small sections in the cities of Berea and North Olmsted and Columbia Township. The District was formed in 1916 by the consolidation of two separate districts servicing the City and the Township.

The district serves as the largest employer in the local area while residents have employment opportunities throughout Cuyahoga County and nearby Cleveland metro area.

The District's general area is served by diversified transportation options. The Ohio Turnpike bisects the District with two entrances in close proximity. Interstate 480 is just north of the District and Interstate 71 is just to the east. The three highways provide easy access to other interstate highways in the Cleveland Metropolitan area: I-77, I-90, and I-271. The District is served by Conrail and Amtrak. Cleveland Hopkins International Airport is located within 15 minutes of the District.

Overall enrollment has been relatively stable with periods of slight increases and decreases over the past decade. The number of average daily members (ADM) was 3461 in 2019 and 3482 in 2020 and is anticipated to be 3502 in 2021. The district does not accept open enrollment students.

The district just passed an 8.9 mill levy, which is anticipated to generate \$5,189,000 per year. This levy was passed for as a continuing levy.

Application Process

Qualified individuals are encouraged to apply. Please submit:

- A cover letter emphasizing qualifications and reasons for interest;
- An up-to-date resume;
- List three (3) references from associates or board members who can speak to candidate qualifications and work experience;
- A copy of current Ohio Treasurer Certificate/License;
- A CFO screening form will be provided to the applicant upon application submission

Note: Applicants should not make personal contact with any Board of Education members.

All application material can be mailed or emailed to the following:

K-12 Business Consulting
"Olmsted Falls City School District Treasurer Search"
P.O. Box 476
New Albany, OH 43054
dcramer@k12consulting.net

Direct questions concerning the position to:

Dee Cramer at 937.243.2922 or dcramer@k12consulting.net
Matt Feasel at 419.680.9240 or mfeasel@k12consulting.net

Tentative Timeline

Announce Vacancy	10/5/2020
Application Materials Due	10/30/2020
Initial Interviews	11/9/2020, 11/11/20
Final Interviews	11/17/2020
Action to Employ	11/19/2020
Employment on or before	1/4/2021

These dates are approximate times. Applicants are reminded that application materials are subject to public records law.

**Deadline for applications is
10/30/2020**

