



Treasurer Search for Western Reserve Local School

Assisted by K-12 Business Consulting & OASBO

Western Reserve Local School District’s mission: “Together as a community we provide a quality education for student success.”
The District’s vision: “We Are WR: Continuing Our Proud Tradition of Excellence”

The Community

The district is located primarily in Huron County, and is positioned midway between the cities of Cleveland and Toledo. Collins, Ohio combines small town living with easy access to the excitement and advantages of a large metropolitan area. The district is just minutes from the Lake Erie shores and Islands.

The community is served by diversified transportation facilities with immediate access to six state and two U.S. highways as well as the Ohio Turnpike.

Within commuting distance are several public and private two-year and four-year colleges and universities. These include Bowling Green State University’s Firelands Campus, Ohio State University’s Mansfield Campus, Oberlin College, Terra Community College, and Lorain County Community College.

The Treasurer Search

The Western Reserve Local School District Board of Education is seeking qualified applicants for the position of Treasurer/CFO. The Board seeks an effective administrator in financial and administrative leadership to fill the vacancy created by the resignation of the current Treasurer/CFO. It is expected the new Treasurer /CFO will take office on or before 3/22/2021. K-12 Business Consulting and the Ohio Association of School Business Officials are assisting the Board in its search for an outstanding candidate.

District Profile

School Buildings

High School 9-12	1
Middle School 6-8	1
Elementary School PK-5	1

Student Enrollment (FTE) 1013

Number of Employees

Administrative	9
Certified Staff	68
Classified Staff	41
Treasurer’s Staff	2

Qualifications/Responsibilities

The Treasurer/CFO is responsible for overseeing the entire financial operation of the organization, the accuracy and timeliness of all state and federal reporting, the development of the annual district operating budget and the Five-Year Forecast. The CFO is an active participant on the senior leadership team and will provide leadership for the district in areas including finance, strategic planning, program development, and is a resource for business and human resource functions. The applicant must possess a valid Ohio Treasurer’s license. Successful experience as a School Treasurer/CFO is preferred. The CFO must maintain integrity and high standards of ethics in all matters. The successful candidate will demonstrate the following financial leadership characteristics:

- Proven ability to work with others – a team player
- Strong financial and detail-oriented reporting skills
- Ability to facilitate educational discussions/decisions through a financial lens
- Demonstrated excellent inter-personal and effective communication skills
- Demonstrated knowledge of state and local funding issues, Ohio laws and regulations pertaining to public schools
- Experience in effective process management and organizational skills
- Leadership skills for staff and various finance committees
- Experience with and understanding of operating software and procedures
- Expertise in developing, communicating and managing business office procedures

Compensation and Terms of Employment

The Board intends to offer the successful candidate a contract, as per law. The base salary range is expected to be \$80,000 to \$105,000 but is negotiable and commensurate with experience and qualifications.

Western Reserve Local Board of Education is an Equal Opportunity Employer.
Employment is offered without regard to race, color, national origin, ancestry, citizenship status, religion, sex, gender identity or expression, economic status, age, disability, legally acquired genetic information, military status or sexual orientation.

Western Reserve Board of Education

Dr. Scott Ommert, President	7	Years
Kris Green, Vice President	7	Years
Peggy Weisenberger, Member	3	Years
Jim Todd, Member	18	Years
Ken Fraelich, Member	1	Years

Financial Data

Income Tax	1.25%
<u>Operating Millage</u>	
Inside	4.50
Outside Voted	26.60
Outside Effective Residential/Ag	15.500004
Outside Effective Commercial	17.856011
Bond	1.95
Classroom Facility Maintenance	.50
Total Valuation	145,188,210

Appropriations - FY21

General Fund	\$12,700,000
Total - All Funds	\$14,800,000

General Fund Revenue

Local Taxes	45.9%
State Funds	50.5%
Other	3.6%

Application Process

Qualified individuals are encouraged to apply. Please submit:

- A cover letter emphasizing qualifications and reasons for interest
- An up-to-date resume
- List three (3) references from associates or board members who can speak to candidate qualifications and work experience
- A copy of current Ohio Treasurer Certificate/License
- A CFO screening form will be provided to the applicant upon application submission

Note: Applicants should not make personal contact with any Board of Education members.

All application material can be mailed or emailed to the following:

K-12 Business Consulting
"Western Reserve Local School District Treasurer Search"
P.O. Box 476
New Albany, OH 43054
dcramer@k12consulting.net

Direct questions concerning the position to:

Dee Cramer at 937.243.2922 or dcramer@k12consulting.net
Matt Feasel at 419.680.9240 or mfeasel@k12consulting.net

The District

Western Reserve Local Schools is a district serving the townships communities surrounding Collins, Ohio. In our small district, our hearts are big, and our school pride runs deep. Our size plays to our advantage, because we are able to get to know our students on an individual basis that larger districts often have to forego. We offer stellar academic curriculum and a host of extracurricular options, and in every arena, our students receive the strong support of parents, teachers, and community members.

The District's territory encompasses 91 sq miles including Collins, the Village of Wakeman and Olena, all of the territory of the Townships of Townsend and Wakeman, a substantial portion of the Township of Hartland, and smaller portions of the Townships of Norwalk, Bronson, Clarksfield and Florence.

The District has a land laboratory accessible to staff and students for use at all grade levels. The land lab offers hands-on opportunities for students to enhance their understanding of science concepts and the environment.

The Western Reserve Educational Foundation was established in 2002, by the Board, to provide funds for extended educational activities and projects not provided for by general School District funds. The Foundation maintains a current balance of \$394,624 and seeks to raise \$10,000 in new donations annually.

The District's \$2, 574,999 Classroom Facilities Improvement Refunding Bonds, date October 7, 2010 is set to mature December 1, 2023. This issue is currently collecting at 1.95 mills.

Western Reserve voters passed a 0.75% school district income tax in 1990, and an additional 0.50% was approved in 1996. The .50% has been dedicated by the Board for school buildings, buses, and books.

Tentative Timeline

Announce Vacancy	12/21/2020
Application Materials Due	1/22/2021
Initial Interviews	2/1 & 2/3/2021
Final Interviews	2/3/2021
Action to Employ	2/11/2021
Employment on or before	3/22/2021

These dates are approximate times. Applicants are reminded that application materials are subject to public records law.

**Deadline for applications is
1/22/2021**

