

# Treasurer Search for Miamisburg City Schools



Assisted by K-12 Business Consulting, OASBO, and the Montgomery County

**The Miamisburg City School District will foster a positive, nurturing, and safe environment to inspire and support ongoing learning and the development of individuals as productive members of society.**

## The Community

The Miamisburg City School District is located 12 miles southwest of Dayton Ohio in Montgomery County. The district is 30 square miles and within its borders provides diversified residential developments that include affordable single-family housing along with easy access to many nearby amenities. The school community boasts a growing population of more than 40,000 people.

The district is conveniently located to the Dayton metropolitan area along State Route I-75 providing easy access to nearby shopping, Dayton International Airport, and educational opportunities at University of Dayton, Wright State University, Central State, and Wilberforce University.

## The Treasurer Search

The Board of Education is seeking qualified applicants for the position of Treasurer/CFO. The Board seeks an effective administrator in financial and administration leadership to fill the Treasurer/CFO vacancy. It is anticipated the new Treasurer will assume responsibilities on or before October 1, 2021. K-12 Business Consulting, Ohio Association of School Business Officials, and the Montgomery County ESC are assisting the Board with the search.

## Qualifications/Responsibilities

The Treasurer/CFO is responsible for overseeing the entire financial operation of the organization, the accuracy and timeliness of all state and federal reporting, the development of the annual district operating budget and the Five-Year Forecast. The CFO is an active participant on the senior leadership team and will provide leadership for the district in areas including finance, strategic planning, program development, and is a resource for business and human resource functions. The applicant must possess a valid Ohio Treasurer's license. Successful experience as a School Treasurer/CFO is preferred but not required. The CFO must maintain integrity and high standards of ethics in all matters. The successful candidate will demonstrate the following financial leadership characteristics:

- Proven ability to work with others – a team player
- Strong financial and detail-oriented reporting skills
- Ability to facilitate educational discussions/decisions through a financial lens
- Excellent inter-personal and effective communication skills
- Knowledge of state and local funding issues, Ohio laws and regulations pertaining to public schools
- Experience in effective process management and organizational skills
- Leadership skills for staff and various finance committees
- Experience with and understanding of operating software and procedures

## Compensation and Terms of Employment

The Board intends to offer the successful candidate a contract, as per law. The base salary range is expected to be \$115,000 to \$130,000 but is negotiable and commensurate with experience and qualifications.

## District Profile

### **School Buildings**

High School (9-12)	1
Middle School (6-8)	1
Elementary School (K-5)	7
Primary	1

**District Enrollment** 5,332

### **Number of FTE's**

Administrative Staff	20
Certificated Staff	391
Classified Staff	310
Treasurer Staff	4

## **Miamisburg City Schools District is an Equal Opportunity Employer.**

Employment is offered without regard to race, color, national origin, ancestry, citizenship status, religion, sex, gender identity or expression, economic status, age, disability, legally acquired genetic information, military status or sexual orientation.

## The Board of Education

Ann Niess , President	4	Years
Christopher Amsler , Vice President	8	Years
Dale Toadvine, Member	14	Years
Sharon Angel, Member	16	Years
Tim Lewis, Member	2	Year

## Financial Data

Operating Millage	
Inside	4.22
Outside Voted	59.03
Effective Residential	43.00
Effective Commercial	44.75
Bond	5.40
Permanent Improvement	3.69
Total Valuation	\$890,277,070

## Appropriations – FY20

General Fund	\$60,284,078
Total – All Funds	\$78,699,074

## General Fund Revenue

Local Taxes	54%
State Funds	36%
Other	10%

## Application Process

Qualified individuals are encouraged to apply. Please submit:

- A cover letter emphasizing qualifications and reasons for interest
- An up-to-date resume
- List three (3) references from associates or board members who can speak to candidate qualifications and work experience
- A copy of current Ohio Treasurer Certificate/License
- A CFO screening form will be provided to the applicant upon application submission

**Note: Applicants should not make personal contact with any Board of Education members.**

**All application material can be mailed or emailed to the following:**

K-12 Business Consulting  
"Miamisburg City Schools Treasurer Search"  
P.O. Box 476  
New Albany, OH 43054  
[dcramer@k12consulting.net](mailto:dcramer@k12consulting.net)

**Direct questions concerning the position to:**

Dolores Cramer at 937.243.2922 or [dcramer@k12consulting.net](mailto:dcramer@k12consulting.net)  
Jenni Logan at 513.518.8786 or [jlomilford@yahoo.com](mailto:jlomilford@yahoo.com)  
Frank DePalma at 937-477-3834

## The District

Miamisburg City Schools is committed to ensuring that the needs of the whole child are met through a Multi-Tiered System of Support (MTSS): a proactive, collaborative, data-driven framework utilizing evidence-based practices. With a focus on supporting students to engage in their academic, social, emotional, behavioral, and career-readiness development, district staff engage in on-going data analysis to promote collaborative decision making. The following district councils, comprised of internal and external constituents, are active in the district and serve to ensure a cohesive K-12 educational experience for the students in the community. Each of the respective groups has outlined core values and objectives that fit within the context of the MTSS framework and support the overall mission and vision of Miamisburg City Schools.

- District Literacy Council
- District Math Council
- Social Emotional Learning Council
- Business Advisory Council
- Whole Child Advisory Council
- Positive Behavior Interventions and Supports Council

The District has been fortunate, through the generous support of our community, to have been able to make the following improvements:

- New construction of Maddux-Lang Primary School – opened in 2009
- New construction of Jane Chance Elementary School – opened in 2010
- New construction of Miamisburg Middle School – opened in 2011
- New additions and remodeling construction of Miamisburg High School – completed in 2012
- New additions and remodeling construction of Kinder Elementary School – completed in 2012
- New construction and updates of athletic facilities – opened Holland Field in 2016
- Technology upgrades throughout the district

## Tentative Timeline

Announce Vacancy	07.13.2021
Application Materials Due	08.06.2021
Initial Interviews	08.16 & 18.2021
Final Interviews	08.30.2021
Action to Employ	09.02.2021
Est. Begin Employment	On or before 10.01.2021

**Deadline is August 6, 2021**

