

# Treasurer/CFO Search for *Lebanon City Schools*



Assisted by K-12 Business Consulting, Inc. & OASBO

**Mission Statement**  
"Building Community"

## The District

Rooted in one of the oldest cities in the state, our school district lies 30 miles north of Cincinnati and 30 miles south of Dayton in the heart of fast-growing Warren County. Area growth has shifted our district from serving a rural community to our larger suburban population. The change has provided us with the opportunity to embrace educational advancements that assure quality learning for all of our 5,630 students, while maintaining a traditional warmth and values-oriented atmosphere. The result is a stimulating and supportive learning environment that consistently encourages communication, creativity, collaboration and critical thinking among all of our students.

We are proud of our school district which offers diverse academic programs to engage all students; commitment to developing life-long learning skills; innovative and quality-minded staff who reflect the values of the community; safe, clean and caring learning environments; family involvement; and a source of great pride for the community.

## Qualifications/Responsibilities

The Treasurer/CFO is responsible for overseeing the entire financial operation of the organization, the accuracy and timeliness of all state and federal reporting, the development of the annual district operating budget and the Five-Year Forecast. The CFO is an active participant on the senior leadership team and will provide leadership for the district in areas including finance, strategic planning, program development, and is a resource for business and human resource functions. The applicant must possess a valid Ohio Treasurer's license. Successful experience as a School Treasurer/CFO is preferred but not required. The CFO must maintain integrity and high standards of ethics in all matters. The successful candidate will demonstrate the following financial leadership characteristics:

- Proven ability to work with others – a team player
- Strong financial and detail-oriented reporting skills
- Ability to facilitate educational discussions/decisions through a financial lens
- Excellent inter-personal and effective communication skills
- Knowledge of state and local funding issues, Ohio laws and regulations pertaining to public schools
- Experience in effective process management and organizational skills
- Leadership skills for staff and various finance committees
- Experience with and understanding of operating software and procedures
- Successful experience as a Treasurer is desirable and preferred.

## Compensation and Terms of Employment

The Board intends to offer the successful candidate a contract, as per law. The base salary range is expected to be \$115,000 to \$145,000 but is negotiable and commensurate with experience and qualifications.

## District Profile

### **School Buildings**

High School (9-12)	1
Junior High School (7-8)	1
Intermediate School (5-6)	1
Elementary School (3-4)	1
Primary School (K-2)	1

**Student ADM** 5,630

### **Number of Employees**

Administrative	24
Certified Staff	354
Classified Staff	249

**The Lebanon City Schools Board of Education is an Equal Opportunity Employer.**

Employment is offered without regard to race, religion, age, color, national origin, gender or disability.

## Lebanon City Schools

Ryan Patterson, Jr. President	12 years
Kimberly Cope, VP	1 year
Esther Banta Larson	14 years
David Donovan	4 years
Michael Lane	1 year

## Financial Data- Tax Year 2020

Operating Millage	
Inside	4.61
Voted/Assessed-Class I	64.51/52.94
Total Valuation	\$1,033,849,420
Bonds (Assessed) Voted	6.90

## Appropriations

General Fund FY21	\$58,727,933
Total - All Funds FY21	\$77,168,902

## General Fund Revenue

Local Taxes FY20	55.4%
State Funds FY20	40.6%
Other FY20	4.0%
Bond Rating	Aa2
Expenditure per Pupil (EFM) FY20	\$10,030

## Application Process

Qualified individuals are encouraged to apply. Please submit:

- A cover letter emphasizing qualifications and reasons for interest
- An up-to-date resume
- List three (3) references from associates or board members who can speak to candidate qualifications and work experience
- A copy of current Ohio Treasurer Certificate/License
- A CFO screening form will be provided to the applicant upon application submission

**Note: Applicants should not make personal contact with any Board of Education members.**

**All application material can be mailed or emailed to the following:**

K-12 Business Consulting  
"Lebanon City Schools Treasurer Search"  
P.O. Box 476  
New Albany, OH 43054  
[cmohr@k12consulting.net](mailto:cmohr@k12consulting.net)

**Direct questions concerning the position to:**

Chris Mohr at 614.580.8544 or [cmohr@k12consulting.net](mailto:cmohr@k12consulting.net)  
Jenni Logan at 513.518.8786 or [jlomilford@yahoo.com](mailto:jlomilford@yahoo.com)

## Mission and Goals

Our mission is building community. We build and foster relationships among students, parents and guardians, staff members, and community members around shared interests and goals. We create communities in classrooms, within grade levels and school buildings, on athletic teams, our JROTC program and during co-curricular and extra-curricular activities. We contribute to the strengthening of the overall Lebanon City and Warren County communities as we prepare graduates for college and careers. To that end, we partner with community leaders, business owners, and area colleges and universities.

We believe all students deserve rigorous, diverse programs integrated with technology. Highly-trained, highly-valued teachers and staff who reflect the values of the community are pivotal to the success of our students and the continuous improvement of our district. Safe, secure, healthy, and caring learning environments foster the best experiences for our students. Maximizing each student's potential enables success in college or competitive employment after high school. The Lebanon community deserves an educational system of which it can be proud. Providing a thorough educational experience for students while demonstrating fiscal stewardship is an important community value. Family and community involvement enriches the school experience.

## US News and World Report Rankings

US News and World Report releases high school rankings on a national and state level. Lebanon High School is ranked 33rd in Ohio Metro Area High Schools of all public high schools in Ohio, 3,865 out of 24,000 high schools nationally and 133 overall out of 691 traditional high schools in Ohio.

In determining the rankings, schools were analyzed on a state level according to students' scores on standardized tests. Nationally, the schools were assessed on how well they are preparing students for college-level work by considering their performance in Advanced Placement and International Baccalaureate programs.

## Tentative Timeline

Announce Vacancy	07.09.2021
Application Materials Due	08.13.2021
Initial Interview	08.24 & 25.2021
Final Interviews	08.30.2021
Action to Employ	09.02.2021
Est. Begin Employment	On or before 10.01.2021

*These dates are approximate times. Applicants are reminded that application materials are subject to public records law.*

**Deadline for applications  
is August 13, 2021**

