

Treasurer/CFO Search for Miami East Local Schools



Assisted by K-12 Business Consulting, Inc., & OASBO

Mission Statement

To provide an individually focused and progressive, quality education that enable students to be contributing citizens of the local and and world communities.

The District

The Miami East Local School District covers 121 square miles and is in rural eastern Miami County. Located in southwestern Ohio on state route 589, the district is conveniently situated east of Piqua and Troy in Miami County, and is approximately 38 miles from Dayton or 82 miles from Columbus and Cincinnati.

Miami East High School was formed through a consolidation of township schools in 1957. A rich history of academic and athletic accomplishments has created great pride in the Miami East community and has provided an impetus for an active Alumni Association. With an interest in preserving traditional roots, the high school is also committed to preparing our students for the 21st century.

Miami East High School has two booster organizations that provide input and support. They are: Athletic Boosters, and Music Boosters.

District Profile

School Buildings

High School (9-12)	394
Junior High School (6-8)	305
Elementary School (PK-5)	622

Student ADM 1,321

Number of Employees

Administrative	7
Certified Staff	77
Classified Staff	53
Treasurer's Staff	2

Qualifications/Responsibilities

The Treasurer/CFO is responsible for overseeing the entire financial operations of the organization, the accuracy and timeliness of all state and federal reporting, the development of the annual district operating budget and the Five-Year Forecast. The Treasurer/CFO is an active participant on the senior leadership team and will provide leadership for the district in areas including finance, strategic planning, program development, and is a resource for business and human resource functions. The applicant must possess a valid Ohio Treasurer's license. The Treasurer/CFO must maintain integrity and high standards of ethics in all matters. The successful candidate will demonstrate the following financial leadership characteristics:

- Proven ability to work with others – a team player;
- Strong financial and detail-oriented reporting skills;
- Ability to facilitate educational discussions/decisions through a financial lens;
- Demonstrated excellent inter-personal and effective communication skills;
- Demonstrated knowledge of state and local funding issues, Ohio laws and regulations pertaining to public schools;
- Experience in effective process management and organizational skills;
- Experience with and understanding of operating software and procedures;
- Expertise in developing, communicating, and managing business office procedures.

Compensation and Terms of Employment

The Board intends to offer the successful candidate a contract, as per law. The base salary range is expected to be \$90,000 to \$110,000 but is negotiable and commensurate with experience and qualifications.

The Miami East Local Schools Board of Education is an Equal Opportunity Employer.
Employment is offered without regard to race, religion, age, color, national origin, gender or disability.

Board Members

John Demmitt	6 yrs. (exp. 23)
Mark Iames	6 yrs. (exp. 23)
Amanda Howell	New (exp. 25)
Mark Lawson	New (exp. 25)
Pam Rice	New (exp. 25)

Financial Data- Tax Year 2020

Operating Millage

Inside	6.5
Voted/Assessed-Class I	31.5/13.5
Total Valuation	\$247,598,010
Bonds (Assessed) Voted	4.9
Permanent Improvement-Voted	1.3

Appropriations

General Fund FY22	\$19,222,632
Total All Funds FY22	\$24,614,268

General Fund Revenue

Local Taxes FY22	55.8%
State Funds FY22	35.6%
Other FY22	8.6%
Bond Rating	Aa2
Expenditure per Pupil (EFM) FY21	\$11,319

Application Process

Qualified individuals are encouraged to apply. Please submit:

- A cover letter emphasizing qualifications and reasons for interest;
- An up-to-date resume;
- List three (3) references from associates or board members who can speak to candidate qualifications and work experience;
- A copy of current Ohio Treasurer Certificate/License;
- Credentials and transcripts.

Note: Applicants should not make personal contact with any Board of Education members.

All application material can be mailed or emailed to the following:

email materials to: cjritter@k12consulting.net

Or Mail To:

K-12 Business Consulting
"Miami East Local Schools Treasurer Search"
P.O. Box 476
New Albany, OH 43054

**Direct Questions concerning the position to:
Cindy Ritter (740) 412-9526**

About the District

Academics:

Miami East has a long history of academic rigor and success. Our students consistently score well on Ohio Achievement Tests, often better than any other school in Miami County. Our Dual Enrollment and our High School Academic Team is one of many opportunities for Miami East students to pursue academic achievement beyond the classroom.

Athletics:

Vikings teams have had great success and provide our students with team skills as well as strong character and sportsmanship. Our students have the opportunity to learn grow, and perform both in the classroom and on the field, course, diamond, track, mat, or court.

Activities:

Beyond athletics, Miami East students participate in various musical and service groups. Our high school band and choir have competed at the state level, and our FFA groups have won numerous awards and honors.

Values:

At Miami East we value honesty, integrity, kindness, hard work and cooperation. These character traits enable our students to be successful and conscientious members of society.

Tentative Timeline

Announce Vacancy	01.12.2022
Application Materials Due	02.04.2022
Initial Interview	02.9 & 10.2022
Final Interviews	02.16.2022
Action to Employ	02.22.2022
Est. Begin Employment	On or before 04.01.2022

These dates are approximate times. Applicants are reminded that application materials are subject to public records law.

**Deadline for applications
is February 4, 2022**

