

Treasurer/CFO Search for Van Buren Local School District



Assisted by K-12 Business Consulting, Inc. & OASBO

Mission Statement

Building Connections, Building Experiences, Building Thinkers

The Community

The Van Buren Local School District, located 6 miles north of Findlay, Ohio, is the center of a stable, close-knit community of over 6,000 residents. It boasts being named after President Martin Van Buren and the Van Buren post office has been in operation since 1835. It hosts the Van Buren State Park that offers a calm, peaceful retreat with camping, fishing, hiking and picnicking opportunities that can be enjoyed year-round. The neighboring town of Findlay has been named in the 100 top communities for young people and the best hometown in Northwest Ohio. Findlay and Hancock County are home to Marathon Petroleum, Cooper Tire and Rubber and other distinguished companies while maintaining a small-town feel.

The U.S. Census shows that 2,648 households are situated within the 48.2 square miles of the town and Allen Township. The median income in the community is \$77,789 and 27.1 percent of the city's population holds a bachelor's degree. Twenty-five percent of residents are aged 18 or younger.

Home values are strong. The median value of homes in the district in 2019 was \$176,150

Qualifications/Responsibilities

The Chief Financial Officer (CFO) is responsible for overseeing the entire financial operations of the organization, the accuracy and timeliness of all state and federal reporting, and the development of the annual district operating budget and the Five-Year Forecast. The CFO is an active participant on the senior leadership team and will provide leadership for the district in many areas including finance, strategic planning, program development, and is a resource for business and human resource functions.

The applicant must possess a valid Ohio Treasurer's license and a Bachelor's Degree or above. Successful experience as a School Treasurer is preferred. The CFO must maintain integrity and high standards of ethics in all matters.

The successful candidate will demonstrate the following financial leadership characteristics:

- Strong financial skills/detail-oriented reporting skills
- Leadership skills for finance and district staff
- Experience with and understanding of State of Ohio software
- Knowledge of state and local funding issues along with Ohio laws and regulations
- Excellent inter-personal and communication skills
- Expertise in developing and communicating business office procedures
- Experience in effective process management
- Ability to facilitate educational discussions/decisions through a financial lens

Compensation and Terms of Employment

The Board intends to offer the successful candidate a contract, as per law. The base salary range is expected to be \$80,000 to \$115,000 but is negotiable and commensurate with experience and qualifications.

Van Buren Local School District is an Equal Opportunity Employer.

Employment is offered without regard to race, color, national origin, ancestry, citizenship status, religion, sex, gender identity or expression, economic status, age, disability, legally acquired genetic information, military status or sexual orientation.

District Profile	
School Buildings	
Elementary Pk-6	1
Middle School/High School	1
Total Enrollment	1192
Number of Employees	
Treasurer's Staff	2
Administrative	10
Certified Staff	74
Classified Staff	50

Board of Education

Laura Ebright, President	3	years
Andy Fisher, Vice-President	3	years
Mike Leifheit, Member	10	years
Kim Thomas, Member	8	years
Melinda Williams, Member	4	years

Financial Data

Operating Millage	
Inside	5.30
Current Expense Voted	26.0
Class I Effective/ Class II Effective	14.70/18.035
Permanent Imp.	1.5
Emergency	3.27
Income Tax	1%
Total Valuation	\$390,602,750

Appropriations FY23

General Fund	\$16,901,956
Federal Funds	\$1,125,268
Total - All Funds	\$19,827,190

General Fund Revenue

Local Taxes	68%
State Funds	25%
Other	7%

Application Process

Qualified individuals are encouraged to apply. Please submit:

- A cover letter emphasizing qualifications and reasons for interest
- An up-to-date resume
- List three (3) references from associates or board members who can speak to candidate qualifications and work experience
- A copy of current Ohio Treasurer Certificate/License
- A CFO screening form will be provided to the applicant upon application submission

Note: Applicants should not make personal contact with any Board of Education members.

All application material can be mailed or emailed to the following:

K-12 Business Consulting
"Van Buren Local School District Treasurer Search"
P.O. Box 476
New Albany, OH 43054
dcramer@k12consulting.net

Direct questions concerning the position to:

Dolores Cramer at 937.243.2922 dcramer@k12consulting.net
or Sue Lehmann at 419.619.1376 lehmannsue231@gmail.com

The School District

The Van Buren Local School District is recognized as a successful performing district with a focus on meeting the individual needs of each student. The district consistently performs at a high level.

Van Buren students have benefited from innovative instruction including Career Pathways and a College Credit Plus program. The district has been a leader in the integration of technology with the implementation of a strong 1:1 computer program in grades K-12.

Van Buren students participate and excel in a wide variety of athletic, musical, club, and enrichment activities. Several athletic programs annually compete at state level. Both vocal and instrumental groups have received "Excellent" rankings in state competitions. The district has ranked highly in Gifted Education.

District enrollment has gradually increased with managed growth in our district, some of which lies on the northern edge of the city of Findlay.

The district receives strong support from parents and the community. There are high expectations for students, staff, and the curriculum. Well over 90% of Van Buren students expect to attend a 4-year institution of higher learning and 85% of Van Buren students have at least 1 parent with a college degree.

Financially, the district receives strong local support as the district relies heavily on local taxes and receives minimal support from the state. A recent renewal of the emergency levy for a length of 10 years is evidence of the community support for the district.

The Van Buren Schools has become a school of choice in the local area. Open enrollment requests have increased in each of the past several years. A growth in residential students has resulted in increased limitations on number of open enrollment students accepted for admission.

Tentative Timeline

Announce Vacancy	05.29.2023
Application Materials Due	06.16.2023
Initial Interview	06.29&30.2023
Final Interviews	07.25.2023
Action to Employ	07.28.2023
Est. Begin Employment	On or before 11.01.2023

These dates are approximate times. Applicants are reminded that application materials are subject to public records law.

**Deadline for applications
is June 16, 2023**

