



Treasurer/CFO Search for Middletown City School District

Assisted by K-12 Business Consulting, Inc.



Our mission is to engage each student with challenging and innovative experiences in a supportive environment, propelling them to lifelong success.

The Community

Middletown City Schools is primarily in Butler County, with a small portion in Warren County, Ohio. The District is situated 30 minutes south of Dayton and 45 minutes north of Cincinnati, Ohio, along Route 75. The district serves a population of over 49,000 and covers 25.45 square miles. Several institutions of higher education are located within the area, including Miami University, University of Dayton, Wright State University, University of Cincinnati, Xavier University, and Cincinnati State Technical and Community College. Residents of Middletown enjoy the benefits of mid-sized town life, including annual festivals and community celebrations, while living a short distance from professional baseball teams and fine arts entertainment.

The Treasurer/CFO Search

The Middletown City School District Board of Education is seeking qualified applicants for the position of treasurer. The Board seeks an effective administrator in education and administration leadership to fill the vacancy created by Mr. Randy Bertram due to his retirement. It is expected the new treasurer will take office on or before August 1, 2026. K-12 Business Consulting is assisting the Board in its search.

Leadership Criteria and Qualifications/Responsibilities

The Middletown City School District Board of Education has identified the following qualifications as having particular importance for the position of treasurer. The ideal candidate must be committed to the highest personal and professional standards and exhibit leadership in the district and community. The CFO must maintain integrity and high standards of ethics in all matters. Among other attributes sought, the successful candidate will demonstrate the following major characteristics:

The Middletown City School District Board of Education has identified the following qualifications as having particular importance for the position of treasurer. The Treasurer/CFO is responsible for overseeing the entire financial operations of the organization, the accuracy and timeliness of all state and federal reporting, the development of the annual district operating budget, and the Five-Year Forecast. The Treasurer/CFO is an active participant on the senior leadership team and will provide leadership for the district in areas including finance, strategic planning, and program development, and is a resource for business and human resource functions. The applicant must possess a valid Ohio Treasurer's license. Successful experience as a school treasurer is preferred. The Treasurer/CFO must maintain integrity and high standards of ethics in all matters. The successful candidate will demonstrate the following financial leadership characteristics:

- Strong financial and detail-oriented reporting skills;
- Ability to facilitate educational discussions/decisions through a financial lens;
- Demonstrated excellent interpersonal and effective communication skills;
- Demonstrated knowledge of state and local funding issues, Ohio laws, and regulations pertaining to public schools;
- Experience in effective process management and organizational skills;
- Leadership skills for staff and various finance committees;
- Experience with and understanding of operating software and procedures;
- Expertise in developing, communicating, and managing business office procedures

Compensation and Terms of Employment

The Board intends to offer the successful candidate a contract, as per law. The base salary range is expected to be \$155,000 to \$185,000 but is negotiable and commensurate with experience and qualifications.

District Profile

School Buildings

High School 9-12	1
Middle School 7-8	1
Primary K-6	5
Primary PK-6	1
Central Academy K-6	1

Enrollment 5,718

Number of Employees

Teaching & Licensed	431
Support Staff	205

Middletown City Schools Board of Education is an Equal Opportunity Employer.

Employment is offered without regard to race, color, national origin, ancestry, citizenship status, religion, sex, gender identity or expression, economic status, age, disability, legally acquired genetic information, military status or sexual orientation.

Middletown City Schools Board of Education

Dr. Chris Urso, President	11 Years
Anita Scheibert, Vice-President	11 Years
Julie Baker, Member	1 Year
Todd Moore, Member	11 Years
Tara Ramsey-Hunter, Member	2 Years

Financial Data

Operating Millage	3.02
Inside	44.36
Outside Voted	44.36
Outside Effective Residential	44.36
Outside Effective Commercial	7.00
Bond	2.14
Permanent Improvement Total Valuation (60.5% Class I)	\$1,142,760,190

Appropriations – FY26

General Fund	\$94,080,001
Total – All Funds	\$123,406,039

General Fund Revenue

Local Taxes	33.8%
State Funds	57.6%
Other	8.6%

Application Process

If interested in this position you will need to contact the K-12 Business Consultants listed below by May 8, 2026

Note: Applicants should not make personal contact with any Board of Education members.

Direct Questions concerning the position to:

**Chris Mohr (614)580-8544
Penny Rucker (614) 557-2654**

All application material can be mailed or emailed to the following:

K-12 Business Consulting
"Middletown City School District Treasurer Search"
P.O. Box 1005
Delaware, OH 43015
cmohr@k12consulting.net
prucker@k12consulting.net

The District

Middletown City School District is guided by its 2021-2027 Strategic Vision, *Dream Today, Rise Tomorrow*. This vision centers on ensuring every student can achieve success through the district's Passport to Tomorrow framework, an approach that helps students identify their strengths, interests, and goals while mapping a personalized pathway to college, career, and life readiness. Developed through collaboration among staff, families, community members, and business leaders, the vision reflects a shared commitment to providing opportunities and preparing every Middie for the future.

MCS D's strategic vision is organized around four key goals:

Goal 1: Success in the Early Years

Every student will acquire the social and emotional skills, academic curiosity, and cognitive development that will position each student for success in Pre-Kindergarten through the early grades.

Goal 2: Student Resilience, Engagement, and Voice

Every student will have a Passport to Tomorrow plan and an advocate to keep each student on track to high school graduation and a successful post-secondary transition.

Goal 3: Closing Learning Gaps and Eliminating Disproportionalities

Every student will progress at a pace that closes the opportunity, learning, and achievement gaps, and will receive fair and equitable treatment regarding discipline and access to rigorous instructional programs.

Goal 4: Readiness for College, Career, and Life

Every student will successfully navigate the critical transitions in their Passport to Tomorrow plan and graduate from high school ready for enrollment, enlistment, or employment.

Tentative Timeline

Announce Vacancy	04.15.2026
Est. Begin Employment	08.01.2026

These dates are approximate times.

Application Deadline:

05.08.2026

